

Union/Professional Dues
Child Care Expenses
Tuition Fees (T2202A or TL11A)
Disability Certificate (T2201)
Student Loan Interest Statement
Medical Expenses
Charitable Donations
Spousal/Child Support Paid
Other (if incurred to earn income)

Please simply consider if these items are applicable to you. If so, please provide the appropriate supporting documentation.

Other items (if applicable)

Home Buyers Plan - repayment

Other - please specify:

*****NEW*** HOME OFFICE EXPENSES**

Eligible employees can use one of the following methods to claim expenses.

1. Temporary flat rate method

- You can claim \$2 per day to a maximum of \$500 for all the days worked from home.
- No employer certification is required.
- You must have worked from home in 2021 due to the pandemic
- You worked from home more than 50 per cent of the time for at least four consecutive weeks in that year
- You are claiming home office expenses only and no other employment expenses
- You were not fully reimbursed by your employer for all of your home office expenses

2. Detailed Method

- Eligible employees can choose the detailed method to claim home office expenses.
- To make a claim under this method, you will need to obtain a signed T2200 or T2200S from your employer.
- You worked from home in 2021 due to the pandemic or were required to work at home by your employer
- You were required to pay for expenses related to your home workspace and used the expenses directly in your work
either:
 - worked in your home workspace "mainly" (more than 50 per cent of the time) for at least four consecutive weeks, or
 - only used your workspace to earn employment income, in particular, for regularly and continually meeting clients, customers or other people while doing your work

3. You must also fill out the form on the next page.

Please advise which method would you like to use.

If using the Temporary Flat Rate Method, please advise how many days you worked from home.

The number of days worked at home due to the pandemic includes both full-time and part-time days but not days off (whether for vacation, illness or another reason).

If using the Detailed Method, please fill out the information on the next page and retain all supporting documents and receipts for seven years.

Home Office Expense	
Description	Amount
Total house area (square feet)	
Area for business use only (square feet)	
Heat	
Electricity	
Water	
Maintenance	
Home Internet Access Fees	
Property taxes (Commission employees only)	
Home Insurance (Commission employees only)	
Rent	
<i>Please provide the period for which you worked at home</i>	